

Minutes
 Florida Industrial Pretreatment Association
 Board of Directors Meeting, Orlando
 November 18, 2004
 2:00 p.m. – 4:00 p.m. ET

FIPA Position	Present	Board Member FY04
President	Yes	Andy Johnson
Vice President	Yes	Paul Salerno
Treasurer	Yes	John Parnell
Secretary	Yes	Kim Ouellette
Northern Regional Coord.	Yes	Randy Hilton for Dan Parnell
Central Regional Coord.	Yes	Mark Mathis
Southern Regional Coord.	Yes	Kassandra Barnes
Past President	Yes	Brian Dean

Meeting called to Order at 2:00 pm by FIPA President Andy Johnson

New Business

1. Winter Workshop has been scheduled for February 18, 2005 in Jacksonville. The registration fees will be \$10.00 for members and \$30.00 for non-members. Sponsor fees will be \$500.00 for 15 minutes of speaking time and \$1,000.00 for 15 minutes of speaking time and a table to set out presentation materials. Possible sponsors include Hach and Tekad. The workshop topic that the Board picked was Permitting Exotic Industries as Jacksonville is unique in the types of industries that it has on permit. Suggestions were made for 4 Industries to be invited to share with our members the regulatory and financial impacts IPP has on them and presentations made by regulatory agency members about the 4 industries. OCPFS, AI can manufacturing, Steam/Electric Power and CWT were the 4 industries discussed. Tours at the Crime Lab and possibly one other location will be scheduled for Thursday 2/17/04. A Board Meeting will need to be scheduled for Thursday as well. Kim needs a final agenda and all meeting information no later than January 7, 2005. Paul Salerno will check with the FSEA membership group to possibly partner with the FIPA at the winter meeting.
2. FWEA is interested in partnering with the FIPA to put on joint conferences. Previous meetings to discuss this possibility were cancelled due to the numerous hurricanes this year. The FIPA needs to make a proposal to FWEA for consideration. FWEA will provide advertisement and CEU's if joint conferences occur.
3. Dan Parnell is heading the Education Committee. The committee has been broken into two sub-committees. The Accreditation Development sub-committee headed by Brian Dean and the Curriculum Development sub-committee which has three leaders: Paul Salerno heading up the C class, Kassandra Barnes heading up the B class and John Parnell heading up the A class. Dan Parnell will organize an Education Committee meeting in the near future. Andy will solicit volunteers at the workshop to join the sub-committees. A suggestion was made to check into the development of a D class certification specific to Industrial Users. The Board agreed that that at a minimum a C class should be developed and offered by Fall of 2005. Suggestion was made to structure the class as follows: Tues. and Wed. as class days, Thurs certification test and tours and Fri. the workshop.
4. The Treasurer updated the BOD with a current bank balance of \$7430.00. The remaining balance due to Universal Studios will need to be paid after the workshop. Paul made a motion to accept the Treasurer report, Brian seconded and all in favor. See attached Treasurer's Report.
5. The purchase of presentation equipment was discussed. Mark made a motion to allocate \$2000.00 towards the purchase of a projector. Andy seconded, all in favor. John offered to check into the cost of projectors and make a recommendation to the Board. It was decided that the Secretary will take possession and maintain the projector after purchase.

Old Business

1. Website Advertising – John will send a letter to possible advertisers letting them know about the possibility of advertising on the website. Brian agreed to check into website hosting and Front Page. Andy will solicit

members for a paid webmaster position that FIPA will compensate at a rate of \$360.00 per year. Kim made a motion to accept this expense. Andy seconded, all in favor.

3. The presentation of plaques was discussed to be given to outgoing Board members and past presidents. Mark made a motion to limit the cost to no more than \$50.00 per plaque. John seconded, all in favor.
4. Brian suggested that FIPA come up with our own awards to be presented to members in addition to the annual Bob Heilman award. Mark suggested regional awards. The Coordinator from each region could help nominate members from their region. Also, DEP could be solicited to help pick regional winners. Mark suggested an awards committee. Kim made a motion to accept Mark as the chair for the awards committee. Kassandra seconded, all in favor.
5. Term limits for officers of the Board was revisited. The board member would not be able to serve as an officer in the same capacity for more than 4 years. The By-Laws will need to be amended.
6. Travel Reimbursement was revisited. The board of directors and committee chairs should receive travel reimbursement by the following:
 - o Hotel – no more than \$100.00 per night
 - o A per diem of \$25.00 for food.
 - o Auto mileage at \$0.30 per mile.

Reimbursement from FIPA can only be received by a board member or committee chair if the agency or organization they are employed by will not pay the expenses and the member will not be able to attend the board or committee meeting otherwise. Brian, Paul and Mark will have their hotel rooms paid for by the FIPA during this event.

Kim motioned for adjournment, Paul seconded, all in favor, meeting adjourned at 4:00pm.